

12th November 2019

Dear Parent/Carer,

Please find enclosed a data collection pack for your child. It is essential that we have this completed and returned to school as soon as possible.

As you are aware, we require this information so that in case of emergency we are able to contact you at the first instance. If we do not hold up to date contact information, this can be a safeguarding issue and potentially hold up any support we give to your child.

If you could please complete the enclosed pack and return it to main reception as soon as possible, it would be greatly appreciated.

Many thanks

A Brockbank
Main Office